



EMERGENCY. WHAT DO I DO? Emergency Procedures in Scouting

REPORTING

Inform Headquarters immediately
(via The Scout Information Centre 0845 300 1818) when:

- Someone suffers a personal injury requiring a doctor, dentist or hospital.
- Someone requires rescuing where the rescue involves an Emergency Service.
- Someone dies.
- Third party property is damaged.

CONTACT DETAILS

Duty Press Officer	020 8433 7100
(After office hours a recorded message detailing the contact telephone number of the Duty Press Officer is available)	
Scottish Headquarters:	
Office hours	01383 419073
After office hours	020 8433 7100
Northern Ireland Headquarters:	
Office hours	02890 492829
After office hours	07973 301195



DON'T

- Make an admission of liability.
- Initiate contact with the news media.

DO

- Keep a record of actions and communications.
- Refer all news media to the Duty Press Officer.
- Take care when making statements if the news media do turn up. Stick with confirmation of basic facts.

ACCIDENTS

In the event of an accident to an individual:

- Alert the appropriate rescue services.
- Alert the home Scout authority (Commissioner or their designate).

Contact details:

- Alert the next of kin of anyone involved.
- If abroad, advise any agencies required by the insurers.

SERIOUS ACCIDENTS

In the event of a serious accident (loss of life, prospect of loss of life or paralysis):

- Contact the Duty Press Officer (contact details overleaf).

Air and deep water accidents

For accidents during air activities or during water activities in coastal or deep sea waters:

- Notify the appropriate government agency.

